

AGENDA

REGULAR MEETING

**JEFFERSON PARISH FINANCE AUTHORITY
BOARD OF TRUSTEES**

**JOSEPH S. YENNI BUILDING
1221 ELMWOOD PARK BOULEVARD
COUNCIL CHAMBERS - SECOND FLOOR
JEFFERSON, LA 70123**

TUESDAY, MAY 21, 2019

2:00 P.M.

- I. MEETING CALLED TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE AND INVOCATION**
- IV. APPROVAL OF MINUTES** May 6, 2019
(Mr. Muscarello)
- V. TREASURER’S REPORTS / RECOMMENDATIONS**

JPFA Expenditures **Totaling \$3,199.68.**
- VI. PUBLIC ADDRESSES TO THE BOARD**
- VII. COMMITTEE REPORTS (*Committee Chairman)**

Administrative Committee:	Dennis DiMarco* Jackie Berthelot Frank Muscarello
Advertisement and Marketing Committee:	Mitchell Boyter * Marcy Planer Dalton Simmons

ALTERNATE - Mr. Lynwood Allemore

Ex officio of all Committees, Gregory Faia, Chairman

VIII. GENERAL REPORTS

- A. Executive Director Report (Valerie Brolin)**

Monthly Variance Report

- B. Financial Advisor Report (Government Consultants of Louisiana - **Shaun Toups**)
- C. Bond Counsel Report (Becknell Law Firm - **Bill Becknell / Allison Becknell / Betty Earnest**)
- D. Underwriters Report (Sisung Securities - **Kent Schexnayder**) (George K. Baum - **Scott Riffle**)
- E. General Counsel Report (**David Courcelle/Provino Mosca**)
- F. Trustee Report (Whitney Bank, formerly known as Hancock Bank of Louisiana - **Angela Fyssas-Lear/Erick Ranta**)

IX. APPROVALS

- A. A motion was offered by _____ seconded by _____ to authorize the Trustee to transfer \$69,500.00 from the Jefferson Parish Finance Authority's Residual Account (# ending in 1991) and \$69,500.00 from The Authority's Dedicated Account (# ending in 1016). Said transfers shall be into The Authority's Checking Account (# ending in 6365) in connection with funding operating expenses of The Authority for the approximate next three months. Said operating expenses have already been approved via Board Resolution adopted the 3rd day of December 2018.

(Mr. Frank Muscarello)

- B. A resolution requiring all employees of the Jefferson Parish Finance Authority (hereinafter the "Authority") as well as its appointed officials sign an attestation (attached Exhibit A) certifying that he/she has received a copy of the Authority's Ethics Compliance Policy. Furthermore, the Authority's Policy and Procedures manual shall be amended to include the attestation.

(Mr. Frank Muscarello)

- C. A resolution accepting the Jefferson Parish Finance Authority Financial Statements and Schedules for the period ending December 31, 2018 and 2017, as prepared and submitted by the firm of Camnetar & Co., CPAs.

(Mr. Frank Muscarello)

- D. A resolution of the Jefferson Parish Finance Authority authorizing a grant to teachers and first responders to assist the purchase of their principal residence located in Jefferson Parish, Louisiana and financed through the SMAP or LAP program of the Authority; and other matters in connection therewith.

(Mr. Frank Muscarello)

X. MOTIONS AND RESOLUTIONS FROM THE FLOOR

XI. PERSONNEL

XII. ITEMS TO BE DISCUSSED

XIII. OLD BUSINESS

XIV. NEW BUSINESS

INCOMING CORRESPONDENCE

JPFA received from Capital Area Finance Authority (CAFA) Remittance of Fees for Loans Closed under the GMFS Program totaling \$1,884.56.

OUTGOING CORRESPONDENCE

JPFA forwarded to Camnetar & Co., CPA, JP Council, and the Parish President's Office a copy of JPFA Approved Minutes from the month of April 2019.

In accordance with provisions of the American with Disabilities Act Amendments Act of 2008, as amended, Jefferson Parish shall not discriminate against individuals with disabilities on the basis of disability in its services, programs or activities. If you require auxiliary aids or devices, or other reasonable accommodation under the ADA Amendments Act, please submit your request to the ADA Coordinator at least forty-eight (48) hours in advance or as soon as practical. A seventy-two (72) hour advanced notice is required to request Certified ASL interpreters.

**ADA Coordinator/Office of Citizens with Disabilities 1221 Elmwood Park Blvd., Suite 210,
Jefferson, LA 70123
(504) 736-6086, ADA@jeffparish.net**