

JEFFERSON PARISH FINANCE AUTHORITY

COMMITTEE MEETING MINUTES

NAME OF COMMITTEE: Administrative Committee

PLACE OF MEETING: Yenni Building, 1221 Elmwood Park Boulevard, Harahan 70123

DATE OF MEETING: August 23, 2018

COMMITTEE ATTENDEES: Greg Faia, Jackie Berthelot, Dennis DiMarco, Frank Muscarello

NON-COMMITTEE ATTENDEES: Valerie Brolin, Vinny Mosca,

INTERESTED CITIZENS: None

PURPOSE OF MEETING: To discuss the SOQ submission for the JPFA auditors as well as a personnel matter as requested by the Admin Committee Chair

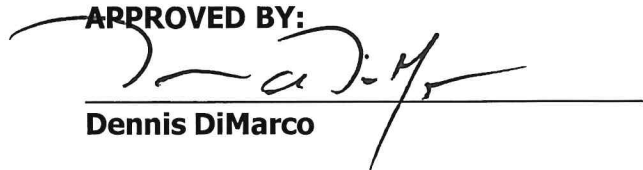
TIME MEETING CALLED TO ORDER: 10:11am

DISCUSSION: The meeting was called to order. Valerie Brolin passed out a meeting agenda, and conducted a roll call. The Administrative Committee submitted score sheets for the proposal submitted by Camnetar CPAs, LLC. Valerie Brolin will tallied the score sheets. The Administrative Committee then discussed the performance of the Executive Director Valerie Brolin over her past year with the JPFA.

RECOMMENDATIONS TO FULL BOARD: That the Board of Trustees pass a resolution contracting Camnetar CPAs LLC for the audit years 2018 and 2019. That the Board of Trustees pass a resolution for a 5% base salary increase for Valerie Brolin based on the completion of her 6 month probationary period and her accomplishments for the JPFA.

TIME MEETING ADJOURNED: 11:05am

APPROVED BY:


Dennis DiMarco