

MINUTES

BOARD OF TRUSTEES
JEFFERSON PARISH FINANCE AUTHORITY

REGULAR MEETING
JOSEPH S. YENNI BUILDING
1221 ELMWOOD PARK BOULEVARD
COUNCIL CHAMBERS - SECOND FLOOR
JEFFERSON, LOUISIANA 70123

Monday, December 2, 2019
10:30 A.M.

The Regular Meeting of the Board of Trustees of the Jefferson Parish Finance Authority was held on Monday, December 2, 2019, 10:30 A.M., Joseph S. Yenni Building, 1221 Elmwood Park Boulevard, Council Chambers, Second Floor, Jefferson, Louisiana 70123.

Mr. Gregory Faia, Chairman, called the meeting to order at 10:30 A.M. **Members Present:** Mr. Lynwood Allemore, Mr. Jackie Berthelot, Mr. Mitchell L. Boyter, Mr. Dennis DiMarco, Mr. Gregory G. Faia, Mr. Frank L. Muscarello, Ms. Marcy Planer, and Mr. Dalton Simmons.

Others Attending:

NAME	FIRM
John Singletary	JPFA Administrative Assistant
Provino Mosca	General Counsel
Shaun Toups	Government Consultants of Louisiana
Angela Fyssas-Lear	Whitney Bank

The meeting opened with the Pledge of Allegiance and Invocation.

APPROVAL OF MINUTES

Motion was offered by Mr. Frank Muscarello, seconded by Mr. Jackie Berthelot, to approve the Jefferson Parish Finance Authority Minutes of November 18, 2019.

YEAS: (8)

NAYS: (0)

ABSENT: (0)

Motion carried unanimously.

TREASURER'S REPORTS / RECOMMENDATIONS

Motion was offered by Mr. Mitchell Boyter, seconded by Mr. Frank Muscarello, to approve JPFA Expenses Totaling \$52,071.82.

YEAS: (8)

NAYS: (0)

ABSENT: (0)

Motion carried unanimously.

PUBLIC ADDRESSES TO THE BOARD - There were no Public Addresses to the Board.

COMMITTEE REPORTS

Administrative Committee -

Mr. DiMarco, Committee Chair, reported that there was a meeting on November 27, 2019 to discuss and review applicants for the Executive Director's Position and the 2020 Budget. The Minutes are on file.

There was continued discussion about the applicants for the Executive Director's Position. The Board decided to add Mr. Jedidiah Jackson to the list of applicants, which also includes Mr. Keith Gregory, Mr. Patrick Guillion, Ms. Virginia Ruth Walker, and Mr. Morgan Wilson.

There will be a Special Meeting on Wednesday, December 4, 2019 at 9:00 AM, in the JPFA Office. To interview each of the five applicants for 20-minutes for the Executive Director's Position.

1.

The following resolution was offered by Mr. Frank Muscarello, and seconded by Mr. Mitch Boyter:

A Resolution of the Board of Trustees (the "Board") of the Jefferson Parish Finance Authority (the "Authority") confirming the selection of the applicants for the interview process for the position of Executive Director.

WHEREAS, the current Executive Director of the Authority has informed the Board of her impending resignation; and

WHEREAS, the Board adopted a Resolution confirming its intention to fill the position of Executive Director and completed the advertisement process; and

WHEREAS, resumes of all applicants were distributed to each Trustee for review; and

WHEREAS, the Administrative Committee of the Board met to prepare a listing of the candidates it recommends for an interview by the full board; and

WHEREAS, the Administrative Committee recommends the following individuals be interviewed for the position of Executive Director of the Authority: Mr. Keith Gregory, Mr. Patrick Guillion, Mr. Jedidiah Jackson, Ms. Virginia Ruth Walker, and Mr. Morgan Wilson

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of the Jefferson Parish Finance Authority, acting as the governing authority, that:

SECTION 1. The Board hereby confirms the following applicants will be interviewed by the Board and considered for the position of Executive Director of the Authority: Mr. Keith Gregory, Mr. Patrick Guillion, Mr. Jedidiah Jackson, Ms. Virginia Ruth Walker, and Mr. Morgan Wilson

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: (8)

NAYS: (0)

ABSENT: (0)

WHEREUPON, this Resolution was declared adopted on this, the 2nd day of December, 2019.

2.

On Motion of Mr. Frank Muscarello, seconded by Mr. Dennis DiMarco, the following resolution was offered:

A resolution approving and accepting the Jefferson Parish Finance Authority Budget for Calendar Year 2020.

WHEREAS, the Jefferson Parish Finance Authority requires approval of an Annual Budget; and,

WHEREAS, the Jefferson Parish Finance Authority Budget for Calendar Year 2020 was reviewed by the Administrative Committee which recommended approval to the Board of Trustees; and,

WHEREAS, the Jefferson Parish Finance Authority Budget for Calendar Year 2020 was also reviewed by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Jefferson Parish Finance Authority, acting as the governing body of the Authority:

SECTION 1. The Board of Trustees of the Jefferson Parish Finance Authority hereby approves and accepts the Jefferson Parish Finance Authority Budget for Calendar Year 2020 (Exhibit A attached).

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: (8) Nays: (0) Absent: (0)

The resolution was declared adopted on this the 2nd day of December 2019.

Motion was offered by Mr. Jackie Berthelot, seconded by Ms. Marcy Planer, to amend the Agenda to vote the commendation for Mrs. Valerie Brolin.

Yeas: (8) Nays: (0) Absent: (0)

Motion carried unanimously.

3.

On Motion of Mr. Frank Muscarello, seconded by Mr. Dalton Simmons, the following resolution was offered:

A RESOLUTION RECOGNIZING AND COMMENDING

VALERIE BROLIN

**FOR HER SERVICE TO THE
JEFFERSON PARISH FINANCE AUTHORITY AND
TO THE CITIZENS OF JEFFERSON PARISH**

WHEREAS, Mrs. Brolin was hired by the Jefferson Parish Finance Authority on August 14, 2017 as its Executive Director; and,

WHEREAS, Prior to joining the Jefferson Parish Finance Authority, Mrs. Brolin had been a faithful employee of Jefferson Parish; and,

WHEREAS, Mrs. Brolin would assume the position of Jefferson Parish Finance Authority Executive Director on September 15, 2017 and hold that position until her new appointment within Jefferson Parish Government in January 2020; and,

WHEREAS, Mrs. Brolin's knowledge, ideas, expertise, integrity and dedication have greatly assisted the Jefferson Parish Finance Authority in its endeavors to maintain a strong presence in the local housing market allowing the Authority to continue to pursue its mission of increasing home ownership.

NOW, THEREFORE, BE IT RESOLVED BY THE JEFFERSON PARISH FINANCE AUTHORITY:

Section 1: That the Jefferson Parish Finance Authority acknowledges and commends

MRS. VALERIE BROLIN

for her service in and for the Jefferson Parish Finance Authority.

Section 2: That the Jefferson Parish Finance Authority wishes to extend its thanks, gratitude and appreciation to

MRS. VALERIE BROLIN

for her unselfish dedication to and hard work for the Jefferson Parish Finance Authority.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: (8)

Nays: (0)

Absent: (0)

The motion was declared to be adopted on this the 2nd day of December, 2019.

Advertisement and Marketing Committee -

There were 7 communications from November 18, 2019 to November 27, 2019.
Report on file.

GENERAL REPORTS

Financial Advisor Report (Government Consultants of Louisiana)

Mr. Toups reported that he is expecting to have a meeting with Gateway Mortgage soon to go over documents for the new program. He will keep the Board updated.

General Counsel Report -

Mr. Provino Mosca reported that he will temporarily oversee the audit by the Jefferson Parish Office of Inspector General until the new Executive Director starts.

Motion was offered by Mr. Mitch Boyter, seconded by Mr. Dalton Simmons, to adjourn the December 2, 2019, Board of Trustees of the Jefferson Parish Finance Authority meeting.

YEAS: (8)

NAYS: (0)

ABSENT: (0)

Motion carried unanimously.

The December 2, 2019 Board of Trustees of the Jefferson Parish Finance Authority meeting adjourned at 11:20 A.M.