

PUBLIC NOTICE-REQUEST FOR STATEMENTS OF QUALIFICATIONS  
JEFFERSON PARISH FINANCE AUTHORITY

The Jefferson Parish Finance Authority (hereinafter “JPFA”) is hereby soliciting Statements of Qualifications from firms/individuals interested in being engaged as underwriter/placement agent to assist the JPFA relative to the issuance of mortgage revenue bonds/notes and for housing assistance with other non-advisory financial services.

The JPFA is a public trust established by the Jefferson Parish Council to provide financial assistance to homebuyers by way of mortgage revenue bond programs and/or other market-rate down payment housing assistance programs. The successful candidate will serve as underwriter/placement agent to assist the JPFA relative to the issuance of mortgage revenue bonds/notes and for housing assistance with other non-advisory financial services.

The following ranking criteria, listed in order of importance, shall be used to evaluate the statements of the firms/individuals submitting:

1. Capability of respondent to provide banking, underwriting and distribution expertise; (25 points)
2. Professional training and experience of the firm and the individual professionals assigned to the project including the breadth of experience in underwriting work and non-advisory financial services; (25 points)
3. Nature, quantity and value of JPFA underwriting work previously performed; (20 points)
4. Size of firm and capacity for timely completion of work; (15 points)
5. Nature, quantity and value of work for other public entities; (10 points)
6. Location of the principal office where work will be performed. (5 Points) (Preference shall be given to persons or firms with a principal business office at which the work will be performed as follows: (A) Jefferson Parish, including municipalities located within Jefferson Parish (5 points); (B) Neighboring Parishes of the Greater New Orleans Metropolitan Region, which includes Orleans, Plaquemines, St. Bernard, St. Charles and St. Tammany Parishes (4 points) (C) Parishes other than the foregoing (3 points).

Interested firms/individuals must submit three (3) copies each of their Statements of Qualifications to the Jefferson Parish Finance Authority c/o Mrs. Valerie Brolin, Executive Director, 1221 Elmwood Park Boulevard, Suite 505, Harahan, Louisiana 70123 no later than 3:30pm on September 7, 2018. No statements will be accepted after the deadline.