

JEFFERSON PARISH FINANCE AUTHORITY

COMMITTEE MEETING MINUTES

NAME OF COMMITTEE: Administrative Committee Meeting

PLACE OF MEETING: Jefferson Parish Finance Authority,

1221 Elmwood Park Boulevard, 5<sup>th</sup> Floor Suite 505, Jefferson, LA 70123

DATE OF MEETING: Thursday, September 14, 2023

COMMITTEE ATTENDEES: Mr. Dennis DiMarco, Mr. Gregory Faia, Mr. Frank Muscarello,  
Ms. Marcy Planer

NON-COMMITTEE ATTENDEES: Ms. Lauren Ruppel, Executive Director and Heather  
Alexis, General Counsel (via telephone)

PURPOSE OF MEETING: The purpose of the meeting will be to review the upcoming SOQ  
and any other related matters therein.

TIME MEETING CALLED TO ORDER: 10:00 AM

DISCUSSION: The meeting was called to order and roll was taken. The Committee discussed  
the contracts up for renewal for the remainder of the year. The Committee reviewed the notices  
and determined advertising should begin as soon as possible.

RECOMMENDATIONS TO FULL BOARD: Add resolutions to advertise the Statements of  
Qualifications for the following: Bond Counsel, Audit Firm, Financial Advisor, Investment  
Management Services, and Underwriter. The advertisement will run for two consecutive weeks  
in the Jefferson Parish legal section of The New Orleans Advocate starting Wednesday,  
September 27, 2023.

TIME MEETING ADJOURNED: 10:50 AM

APPROVED BY:

  
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Dennis DiMarco  
Committee Chair