

AGENDA

REGULAR MEETING

**JEFFERSON PARISH FINANCE AUTHORITY
BOARD OF TRUSTEES**

**GENERAL GOVERNMENT BUILDING
200 DERBIGNY STREET
COUNCIL CHAMBERS - SECOND FLOOR
GRETNA, LA 70053**

MONDAY, SEPTEMBER 18, 2023

10:30 A.M.

- I. MEETING CALLED TO ORDER**

- II. ROLL CALL**

- III. PLEDGE OF ALLEGIANCE AND INVOCATION**

- IV. APPROVAL OF MINUTES** September 5, 2023
(Mr. Muscarello)

- V. TREASURER’S REPORTS / RECOMMENDATIONS**

JPFA Expenditures **Totaling \$9,575.01**

- VI. PUBLIC ADDRESSES TO THE BOARD**

- VII. COMMITTEE REPORTS (*Committee Chairman)**
 - Administrative Committee:** Dennis DiMarco*
Frank Muscarello
Marcy Planer

 - Advertisement and Marketing Committee:** Jackie Berthelot*
Sally Bourgeois
Carol Smith

ALTERNATE - Elizabeth Strohmeyer

Ex officio of all Committees, Gregory Faia, Chairman

VIII. GENERAL REPORTS

- a. Executive/Marketing Director Report/Financial Reports (**Lauren Ruppel**)
- b. Financial Advisor Report (Government Consultants of Louisiana - **Shaun Toups**)
- c. Bond Counsel Report (Becknell Law Firm - **Bill Becknell / Allison Becknell/Betty Earnest**)
- d. Underwriters Report (Sisung Securities - **Kent Schexnayder**) (Stifel, Nicolaus and Company, Incorporated - **Scott Riffle**)
- e. General Counsel Report (**Heather Alexis**)
- f. Trustee Report (Hancock Whitney Bank - **Angela Fyssas-Lear**)

IX. APPROVALS

1. **A Resolution of the Board of Trustees of the Jefferson Parish Finance Authority (hereinafter the "Authority") adopting the recommendation of the Administrative Committee to authorize the Executive Director to publish a Statement of Qualifications, in the Official Journal of Jefferson Parish (hereinafter "The New Orleans Advocate"), in an effort to hire an audit firm to perform the annual audit of the Authority's Financial Statements for the Calendar Years ending December 31, 2023 and December 31, 2024 with an option for one (1) additional year.**

(Mr. Muscarello)

2. **A Resolution of the Board of Trustees of the Jefferson Parish Finance Authority (hereinafter the "Authority") adopting the recommendation of the Administrative Committee to authorize the Executive Director to publish a Statement of Qualifications, in the Official Journal of Jefferson Parish, in an effort to hire an individual/firm to provide legal services relative to the issuance of mortgage revenue bond/notes and for housing assistance with other various funding opportunities.**

(Mr. Muscarello)

3. **A Resolution of the Board of Trustees of the Jefferson Parish Finance Authority (hereinafter the "Authority") adopting the recommendation of the Administrative Committee to authorize the Executive Director to publish a Statement of Qualifications, in the Official Journal of Jefferson Parish, in an effort to hire an individual/firm to serve as Financial Advisor for the JPFA and may not be otherwise in the business of raising capital, selling bonds, or refinancing existing debt for the JPFA.**

(Mr. Muscarello)

4. **A Resolution of the Board of Trustees of the Jefferson Parish Finance Authority (hereinafter the "Authority") adopting the recommendation of the Administrative Committee to authorize the Executive Director to publish a Statement of Qualifications, in the Official Journal of Jefferson Parish, in an effort to hire a**

firm/individual interested in providing investment management services.

(Mr. Muscarello)

5. A Resolution of the Board of Trustees of the Jefferson Parish Finance Authority (hereinafter the "Authority") adopting the recommendation of the Administrative Committee to authorize the Executive Director to publish a Statement of Qualifications, in the Official Journal of Jefferson Parish, in an effort to hire a firm/individual to be engaged as underwriter/placement agent to assist the JPFA relative to the issuance of mortgage revenue bonds/notes and for housing assistance with other non-advisory financial services.

(Mr. Muscarello)

X. MOTIONS AND RESOLUTIONS FROM THE FLOOR

XI. PERSONNEL

XII. ITEMS TO BE DISCUSSED

XIII. OLD BUSINESS

XIV. NEW BUSINESS

INCOMING CORRESPONDENCE

JPFA received from Hancock Whitney Bank a of the Outstanding Bond Balance dated September 1, 2023

OUTGOING CORRESPONDENCE

JPFA forwarded to Jefferson Council, Camnetar & Co. CPAs, and the Jefferson Parish President's Office copies of its Approved Minutes for the months of July and August 2023.

In accordance with provisions of the American with Disabilities Act Amendments Act of 2008, as amended, Jefferson Parish shall not discriminate against individuals with disabilities on the basis of disability in its services, programs or activities. If you require auxiliary aids or devices, or other reasonable accommodation under the ADA Amendments Act, please submit your request to the ADA Coordinator at least forty-eight (48) hours in advance or as soon as practical. A seventy-two (72) hour advanced notice is required to request Certified ASL interpreters.

**ADA Coordinator/Office of Citizens with Disabilities 1221 Elmwood Park Blvd., Suite 210,
Jefferson, LA 70123
(504) 736-6086, ADA@jeffparish.net**