

JEFFERSON PARISH FINANCE AUTHORITY

COMMITTEE MEETING MINUTES

NAME OF COMMITTEE: Administrative Committee Meeting

PLACE OF MEETING: Jefferson Parish Finance Authority,

1221 Elmwood Park Boulevard, 5th Floor Suite 505, Jefferson, LA 70123

DATE OF MEETING: Tuesday, October 17, 2023

COMMITTEE ATTENDEES: Mr. Dennis DiMarco, Mr. Frank Muscarello, Ms. Marcy Planer,
and Mr. Gregory Faia

NON-COMMITTEE ATTENDEES: Ms. Lauren Ruppel

PURPOSE OF MEETING: The purpose of the meeting will be to review and discuss submitted
Statements of Qualifications (SOQs) for the positions of Auditor, Bond Counsel, Financial
Advisor, Investment Manager, Underwriter, and any other related matters therein.

TIME MEETING CALLED TO ORDER: 10:00 A.M.

DISCUSSION: No additional submissions were received other than the Authority's current
Professionals. No one agrees to rerun the advertisement given the support of the current team
and work being done for the 2023 Bond Program.

RECOMMENDATIONS TO FULL BOARD: The committee agreed to allow Mrs. Ruppel to
add the resolutions to the October 23, 2023, agenda and be the one to sign the contracts pending
full board approval.

TIME MEETING ADJOURNED: 10:28 A.M.

APPROVED BY:

**Dennis DiMarco
Committee Chair**