

MINUTES

BOARD OF TRUSTEES
JEFFERSON PARISH FINANCE AUTHORITY

REGULAR MEETING
JOSEPH S. YENNI BUILDING
1221 ELMWOOD PARK BOULEVARD
COUNCIL CHAMBERS - SECOND FLOOR
JEFFERSON, LOUISIANA 70123

Tuesday, September 5, 2023
10:30 A.M.

The Regular Meeting of the Board of Trustees of the Jefferson Parish Finance Authority was held on Tuesday, September 5, 2023, 10:30 A.M., Joseph S. Yenni Building, 1221 Elmwood Park Boulevard, Council Chambers, Second Floor, Jefferson, Louisiana 70123.

Mr. Gregory Faia, Chairman, called the meeting to order at 10:35 A.M. **Members Present:** Mr. Jackie Berthelot, Ms. Sally F. Bourgeois, Mr. Dennis DiMarco, Mr. Gregory Faia, Mr. Frank L. Muscarello, and Ms. Marcy Planer. **Absent:** Ms. Carol Smith and Ms. Elizabeth R. Strohmeyer

Others Attending:

NAME	FIRM
Lauren Ruppel	Executive/Marketing Director
Heather Alexis	General Counsel
Shaun Toups	Government Consultants of Louisiana
Angela Fyssas-Lear	Hancock Whitney Bank
Kent Schexnayder	Sisung Securities

The meeting opened with the Pledge of Allegiance and Invocation.

APPROVAL OF MINUTES

Motion was offered by Mr. Frank Muscarello, seconded by Mr. Jackie Berthelot, to approve the Jefferson Parish Finance Authority Minutes of August 21, 2023.

YEAS: (6)	NAYS: (0)	ABSENT: (2)
		Ms. Carol Smith
		Ms. Elizabeth Strohmeyer

Motion carried unanimously.

TREASURER’S REPORTS / RECOMMENDATIONS

Motion was offered by Mr. Jackie Berthelot, seconded by Ms. Sally Bourgeois, to approve JPFA Expenses Totaling \$2,199.03

YEAS: (6)	NAYS: (0)	ABSENT: (2)
		Ms. Carol Smith
		Ms. Elizabeth Strohmeyer

Motion carried unanimously.

PUBLIC ADDRESSES TO THE BOARD - There were no Public Addresses to the Board.

COMMITTEE REPORTS

Administrative Committee -

Mr. DiMarco, Committee Chair, reported that all the Authority's Professionals contracts are due for renewal in October. He would like to schedule a committee meeting on Thursday, September 14, 2023, at 10:00 AM to review the SOQs and decide when to start advertising. The committee agreed to meet on September 14, 2023, at 10:00 AM.

Advertisement and Marketing Committee -

There were 6 communications from August 21, 2023 - September 1, 2023. Report on file.

GENERAL REPORTS

Executive/Marketing Director Report (Lauren Ruppel)

Ms. Ruppel reported that on Thursday she will be attending an overnight retreat for the Leadership Jefferson Group and will return on Friday. There will be one meeting a month on a Tuesday and she will keep the Board updated.

Ms. Ruppel informed the Board that she had a meeting last week with Jefferson Parish Office of Community Development. A new person is running the HOME Program and they are trying to relaunch the program. Community Development is planning to host a Lender and Realtor Session at the Yenni Building in the Council Chambers. Ms. Ruppel will be able to present the Authority's programs.

Ms. Ruppel reminded the Board to complete the online Annual Ethics and Sexual Harassment trainings before the end of the year.

Ms. Ruppel reported that at the last meeting there was a discussion about reserving dates at the Jefferson Parish Library to announce the bond program. The calendar at the Jefferson Parish Library just opened and we should reserve dates for the Bond Sessions.

Financial Advisor Report (Government Consultants of Louisiana)

Mr. Toups reported that they have been working on the bond documents and the draft of the Master Indentures. Ms. Betty Earnest and Mr. Bill Becknell are reviewing the indentures and hopefully they will have the documents ready to review. Once the documents are complete, they will contact the rating agencies. They are being deliberate and hopefully have everything ready for the Board soon.

There was discussion about requirements for the bond program.

Underwriters Report (Sisung Securities)

Mr. Schexnayder reported that once the documents are complete and distributed to the working group, they will have a working timeline to reserve the Jefferson Parish Library for the training sessions.

General Counsel Report -

Ms. Heather Alexis reported that she worked with Ms. Ruppel last week on the Open Meeting Law on the posting of agendas, archiving of meeting minutes, and the CEA for the Terrytown PILOT Program.

Motion was offered by Mr. Dennis DiMarco, seconded by Ms. Sally Bourgeois, to adjourn the July 5, 2023, Board of Trustees of the Jefferson Parish Finance Authority meeting.

YEAS: (6)

NAYS: (0)

ABSENT: (2)

Ms. Carol Smith

Ms. Elizabeth Strohmeyer

Motion carried unanimously.

The September 5, 2023, Board of Trustees of the Jefferson Parish Finance Authority meeting adjourned at 10:54 A.M.