

**AGENDA**

**REGULAR MEETING**

**JEFFERSON PARISH FINANCE AUTHORITY  
BOARD OF TRUSTEES**

**GENERAL GOVERNMENT BUILDING  
200 DERBIGNY STREET  
COUNCIL CHAMBERS - SECOND FLOOR  
GRETNA, LA 70053**

**MONDAY, MARCH 18, 2024**

**10:30 A.M.**

- I. MEETING CALLED TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE AND INVOCATION**
- IV. APPROVAL OF MINUTES**                      February 19, 2024  
(Mr. Muscarello)
- V. TREASURER'S REPORTS / RECOMMENDATIONS**  

JPFA Expenditures **Totaling \$7,781.50**
- VI. PUBLIC ADDRESSES TO THE BOARD**
- VII. COMMITTEE REPORTS (\*Committee Chairman)**
  - Administrative Committee:**                      Dennis DiMarco\*  
Frank Muscarello  
Marcy Planer
  - Advertisement and Marketing Committee:**      Jackie Berthelot\*  
Sally Bourgeois  
Carol Smith

ALTERNATE - Elizabeth Strohmeyer

Ex officio of all Committees, Gregory Faia, Chairman

## VIII. GENERAL REPORTS

- a. Executive/Marketing Director Report – **Lauren Ruppel**
- b. Financial Advisor Report – Government Consultants of Louisiana - **Shaun Toups**
- c. Bond Counsel Report – Becknell Law Firm – **Bill Becknell/ Allison Becknell/Betty Earnest**
- d. Underwriters Report – Sisung Securities – **Kent Schexnayder Stifel, Nicolaus and Company, Incorporated – Scott Riffle**
- e. General Counsel Report – **Heather Alexis**
- f. Trustee Report – Hancock Whitney Bank – **Angela Fyssas-Lear**

## IX. APPROVALS

1. **A resolution recognizing and commending Jackie Berthelot for his service to the Jefferson Parish Finance Authority and to the citizens of Jefferson Parish.**

(Mr. Muscarello)

2. **A resolution of the Jefferson Parish Finance Authority (hereinafter the "Authority") authorizing the Chairman of the Board of Trustees of the Authority, along with the recommendation the Authority's Administrative Committee, to approve a salary merit adjustment of five percent (5%) and a salary cost of living adjustment of five percent (5%) for Lauren M. Ruppel (hereinafter "Mrs. Ruppel").**

(Mr. Muscarello)

3. **A resolution approving the completion of the Annual Louisiana Compliance Questionnaire for the calendar year ending December 31, 2023, as required by the Louisiana Legislative Auditor, and further authorizing submission of the completed questionnaire to the Jefferson Parish Finance Authority's auditor, Camnetar & Co., CPAs, APAC.**

(Mr. Muscarello)

4. **A resolution approving and accepting the attached Commercial General Liability and Property Insurance Policy proposal, submitted by USI Insurance Services, LLC, as Agent for Evanston Insurance Company, at a cost not to exceed of \$1,478.39, for the period 3/18/2024 through 3/18/2025.**

(Mr. Muscarello)

5. A resolution of the Jefferson Parish Finance Authority (the "Authority") authorizing the Executive Director to execute the Cooperative Endeavor Agreement (the "Agreement"), attached hereto, with the authorized representative of St. Tammany Parish, whereby the Authority will continue to administer its Down Payment Assistance Programs and administer the Bond Program (the "Programs") on behalf of St. Tammany Parish.

(Mr. Muscarello)

6. A resolution of the Jefferson Parish Finance Authority (the "Authority") authorizing the Executive Director to execute the Cooperative Endeavor Agreement (the "Agreement"), attached hereto, with the authorized representative of Plaquemines Parish, whereby the Authority will continue to administer its Down Payment Assistance Programs and administer the Bond Program (the "Programs") on behalf of Plaquemines Parish.

(Mr. Muscarello)

- X. MOTIONS AND RESOLUTIONS FROM THE FLOOR
- XI. PERSONNEL
- XII. ITEMS TO BE DISCUSSED
- XIII. OLD BUSINESS
- XIV. NEW BUSINESS

**In accordance with provisions of the American with Disabilities Act Amendments Act of 2008, as amended, Jefferson Parish shall not discriminate against individuals with disabilities on the basis of disability in its services, programs or activities. If you require auxiliary aids or devices, or other reasonable accommodation under the ADA Amendments Act, please submit your request to the ADA Coordinator at least forty-eight (48) hours in advance or as soon as practical. A seventy-two (72) hour advanced notice is required to request Certified ASL interpreters.**

**ADA Coordinator/Office of Citizens with Disabilities 1221 Elmwood Park Blvd., Suite 210,  
Jefferson, LA 70123**

**(504) 736-6086, [ADA@jeffparish.net](mailto:ADA@jeffparish.net)**