



Revised 1/2026

**EXHIBIT C**

**Down Payment Assistance Letter**

**COMFORT OF HOME PROGRAM**

To:        Loan Officer: \_\_\_\_\_ Lending Institution: \_\_\_\_\_ Date: \_\_\_\_\_

From:       The Jefferson Parish Finance Authority, Jefferson Parish, Louisiana (the “Authority”) a public trust

Subject:    Notice of Down Payment/Closing Cost Assistance

Congratulations on participating in the "Comfort of Home Program" (the “Program”). Please be advised the Authority is providing either 0%, 2%, 3% or 4% down payment and/or closing cost assistance, with respect to mortgage loans to be pooled into GNMA, Fannie Mae or Freddie Mac Certificates, recognizing that the interest rate on a mortgage loan will be higher than otherwise available due to this benefit; all to be used in conjunction with the Program as follows:

Homebuyer(s): \_\_\_\_\_

Property Address: \_\_\_\_\_

Amount of Assistance: \_\_\_\_\_ which is 0%, 2%, 3% or 4% (circle one) of the total loan. (Circle One)

This assistance will be funded by the Authority and no portion of these funds was made available to the Authority by a person or entity with an interest in the sale of the property. The assistance will be funded at time of closing of the first mortgage loan.

**COMFORT OF HOME PROGRAM**

Administered by the Jefferson Parish Finance Authority

By: \_\_\_\_\_  
Authorized Representative  
Joseph S. Yenni Building  
1221 Elmwood Park Blvd., Suite 505  
Jefferson, LA 70123  
(504) 736-6311

**HOMEBUYER 1**

**HOMEBUYER 2**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
HOMEBUYER 1 (print name)

\_\_\_\_\_  
HOMEBUYER 2 (print name)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**How did you hear about us? (circle one) Lender   Realtor   Social Media   Website   Other: \_\_\_\_\_**

Originals: Lender; Copies: Borrower(s), US Bank, Case Binder, Authority